CV Template for Applicants to Master Degree Programmes in Haaga-Helia UAS

Please, fill out this CV template and attach it to your application form by 22 September 2021 at 15.00 (UTC/GMT +2). The CV will be used to verify if your work experience fulfills the eligibility criteria.

|  |  |
| --- | --- |
| Full name: |  |
| Date of birth: |  |

**WORK EXPERIENCE**

Please make sure you have work certificates written by your current and previous employers of all the work experience mentioned on this CV. If the employment is/was part-time work, the work certificate must clearly indicate the number of working hours per month. Entrepreneurship will be accepted as work experience if an applicant can produce a certificate attesting that he or she is or has been covered under the statutory YEL or MYEL pension scheme for entrepreneurs. You can fill in the work experience obtained until 31 December 2021, if your employment continues until that date. More information is available at Studyinfo.fi website where the programme specific application instructions have been published.

List your employment record starting from your most recent position. You can copy the tables below if you need more of them.

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| **Name of organization:** | **Position held:** | **From (day/month/year):** | **To (day/month/year):** | Remarks by Haaga-Helia |
|  |  |  |  |  |
| **Describe your work tasks briefly (max 100 words):** |
|  |
| **The employment is/was fulltime (mark x)** | Yes | No |
| **If part-time work, please tell your total working hours in this position:** |  | hours |

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