



**Student whose study right has expired can apply for the right to resume studies from the Programme Director, if the student has remaining study right. According to the legislation (1440/2014) a 50 euro handling fee is applicable.** NB your application will not be dealt with if you haven't paid the handling fee. The handling fee for the Right to Resume Studies application is non-refundable.

An applicant may apply to the Collegiate body of the UAS/polytechnic in writing for rectification of a decision concerning admission within 14 days of receiving the notification of the decision. (Universities of Applied Sciences Act 932/2014).

The application form must be submitted on 1 June at the latest if the student wants the study time to start 1 August. **NB** the application will close after this and open again on **the first business day** of the Autumn term (1.8-31.12). The application form must be submitted on 1 December at the latest if the student wants the study time to start 1 January. **NB** the application will close after this and open again on **the first business day** of the Spring term (1.1.-31.7.).

**The applications are processed in three weeks** (taking into account public holidays).

**NB If you are obliged to pay the tuition fee, please attach a document to your application that shows us you are exempted from paying tuition fees or attach a receipt of the payment to the application.**

Form is scheduled: publicity starts 4.1.2021 9.00 and ends 19.3.2021 23.59

## Application for Right to Resume Studies

### Degree programme and personal information

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Degree programme, scope (ects cr) \*

--Select--

Campus \*

--Select--

Last name

Information is not available

First names

Information is not available

Date of birth and social security number

Information is not available

Student number (only numbers) ?

Street address \*

Postal code and city \*

Telephone number

E-mail \*

Number of ECTS credits at the moment ?

Reasons for expiration (please do not write here any sensitive personal data, use attachments if needed)

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1. Reasons for when and why the study right expired ?

2. How have your study conditions changed from before? ?

3. What is your study plan to complete the studies? ?

Methods of payment and the terms of trade

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- \* As a payment operator we are using the Suomi.fi -service, carried out by Paytrail Oyj.
- \* [The terms and conditions of the trade can be read from this link.](#)

☐ I accept the terms and conditions of the trade, which may be read from the link above. ? \*

Proceed

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Continue to send attachments

Prefilled form URL

**Choose "Continue to send attachments" to continue with the application.**

**NB** it is not compulsory to send attachments on the next page.

You will be redirected to your netbank on the next page after you choose "Submit data".

**Note: The system logs off automatically after a set period of inactivity so please pay the handling fee right after you have filled in the application.**

**Note:** after the payment, please wait 3 seconds and return to the E-form. It happens automatically within 3 seconds, so don't close the browser or click the 'Back' button during that time. If you don't return to the E-form, the payment is incomplete.

You will receive an automatic e-mail after you have completed the application and required payment. In case you do not receive an e-mail containing your application details within couple of hours from saving it or you encounter other problems, please contact [Study Services](#).

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