

## **Work-Based Learning Plan for Course Leadership Communication**

This document – to be filled in by the student and jointly signed by the student, employer representative and teacher(s) - describes the work-based learning methods for the course Leadership Communication.

*Information in this document is confidential and not to be shared with 3rd parties but only used by the student, employer representative(s) and Haaga-Helia advisor(s) for the purpose of work-based learning.*

### **Instructions (course specific)**

Please see the competence areas listed below (1 to 5) and document your plan in achieving the mentioned competences.

You can either fill in parts 1 to 5 separately or combine your plan to include several objectives. You may also include “an overall goal” or main theme or focus area and the weight between objectives may vary, depending on the individual and workplace needs.

The plan must be written in full sentences, with proper descriptions and enough details. It should include all relevant information, and be structured in a logical way. Avoid acronyms, lists and internal or project terminology.

### **Overall objective for the personal work-based learning project (course specific)**

#### **STUDENT TO FILL IN**

#### **Competence areas described (course specific)**

##### **1. Leadership Skills -ability to lead self and others**

**STUDENT TO FILL IN - Work context and specific activities and tasks through which the learning takes place. You don't have to create a learning plan for all competence area separately but those can be combined. Note that learning can also take place by acquiring theoretical knowledge and combining that with chosen activities at work.**

##### **2. Goal oriented communication - ability to set communication goals for work-life situations**

**STUDENT TO FILL IN - Work context and specific activities and tasks through which the learning takes place. You don't have to create a learning plan for all competence areas**

separately but those can be combined. Note that learning can also take place by acquiring theoretical knowledge and combining that with chosen activities at work.

### 3. Communication and Business - ability to describe the role and importance of communication for the organization/unit

STUDENT TO FILL IN - Work context and specific activities and tasks through which the learning takes place. You don't have to create a learning plan for all competence area separately but those can be combined. Note that learning can also take place by acquiring theoretical knowledge and combining that with chosen activities at work.

### 4. Engagement - ability to engage, inspire and motivate others

STUDENT TO FILL IN - Work context and specific activities and tasks through which the learning takes place. You don't have to create a learning plan for all competence area separately but those can be combined. Note that learning can also take place by acquiring theoretical knowledge and combining that with chosen activities at work.

### 5. Conflict Management and Listening - ability to solve conflicts, understand own role in those and modify own behaviour accordingly

STUDENT TO FILL IN - Work context and specific activities and tasks through which the learning takes place. You don't have to create a learning plan for all competence area separately but those can be combined. Note that learning can also take place by acquiring theoretical knowledge and combining that with chosen activities at work.

**WE HAVE JOINTLY AGREED ON STUDIFICATION PLAN AS DESCRIBED ABOVE**

Date	Signatures
___ / ___ 20 ___	Employer Representative
___ / ___ 20 ___	Student
___ / ___ 20 ___	HAAGA-HELIA advisor(s)
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