

## How to read Ellibs e-books on your home computer, iPad, etc...

1. Search the book on HH Finna <https://haaga-helia.finna.fi> , e.g. with the book's title.
2. Select the reference marked "eBook" and click the link [Available Online](#).
3. Next, log in to Ellibs with your library card number and PIN code.

The screenshot shows the Haaga-Helia library website interface. At the top, there is a search bar with the text 'Search ebooks' and a dropdown menu set to 'From all'. Below the search bar, there are navigation tabs for 'LIBRARY COLLECTION' and 'MY BOOKSHELF'. The main content area displays the book 'I, Helsinki' by Russell Snyder. There are two main options: 'Read online' and 'Download'. A red box labeled '4. Download e-reader software' points to the 'Download' button. Another red box labeled '5. Borrow the book for 1 or 7 days.' points to the 'Read online' button. A third red box labeled '6. If you see this option, you can choose to read the book online.' points to the 'Read online' button. On the right side, there is a 'Book information' section with details like Publisher (Klaava Media), Edition (1), Publication year (2014), Language (English), Page amount (119), Size (11.5 MB), Category (Geography, travel), Added on (26.08.2014), and Borrowed (4 times). There is also a 'Keywords' section with tags like 'Finland', 'Helsinki', 'guide', 'guidebook', 'places', 'sight', and a 'Quick Help' section with links for 'Apple iOS (iPad and iPhone)' and 'Android devices'.

4. If you haven't loaned Ellibs e-books before, you need to download the appropriate e-reader software, e.g. Adobe Digital Editions or Bluefire Reader.
  5. Loan the book on your computer, tablet, smart phone or e-reader for 1 or 7 days. The book will show on *My Bookshelf* in Ellib.
- OR
6. Many Ellibs e-books can also be read online with your net browser.
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**What if all copies of the book are already on loan?  
Turn the page to find out how you can make a reservation.**

## How to reserve Ellibs e-books

1. Search the book in HH Finna <https://haaga-helia.finna.fi>, e.g. with the book's title.
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The screenshot shows the Haaga-Helia library website interface. At the top, there is a search bar with the text 'yrityksen asiakasmarkkinointi' and a dropdown menu set to 'From all'. Below the search bar, the page title 'Yrityksen asiakasmarkkinointi' is displayed, along with the authors 'Arja Leppänen, Seija Bergström'. The 'Book information' section on the right lists details such as Publisher (Edita Publishing Oy), Edition (15), Series (Business), Publication year (2014), Language (Finnish), Page amount (412), Size (12.8 MB), Category (Technology, energy, traffic), Added on (25.04.2014), and Borrowed (256 times). The 'Availability' section on the left shows 'Available copies 0', 'Copies currently on loan 13', and 'Due date 14.04.2015 15:52'. A red circle highlights this section, labeled '4.'. Below the availability information, there is a 'Would you like to buy this ebook?' button. An orange 'Reserve' button is visible, labeled '5.'. A modal window titled 'Ebook reservation' is open, labeled '6.', with an 'E-mail' input field and a 'Reserve' button.

4. All copies of this books are on loan. The book will become available on the due date shown under *Availability*.
5. If you see an orange Reserve button, you can make a reservation. E-books in Pdf format cannot be reserved.
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