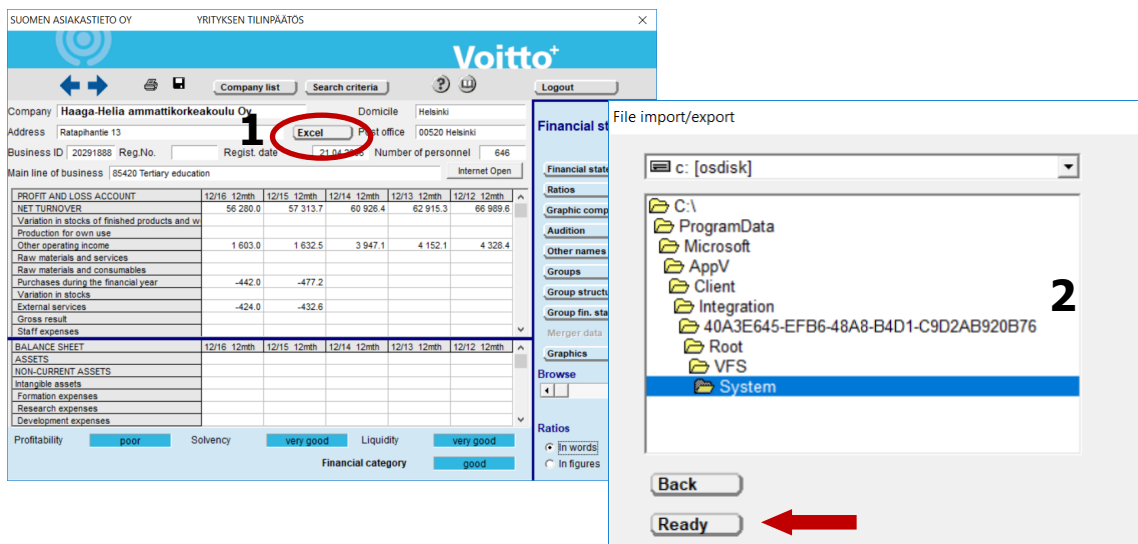


Printing and saving data in Voitto+ database

Financial statements and numerical ratios data can be saved or printed on paper. Graphics can only be printed.

Saving data into a file

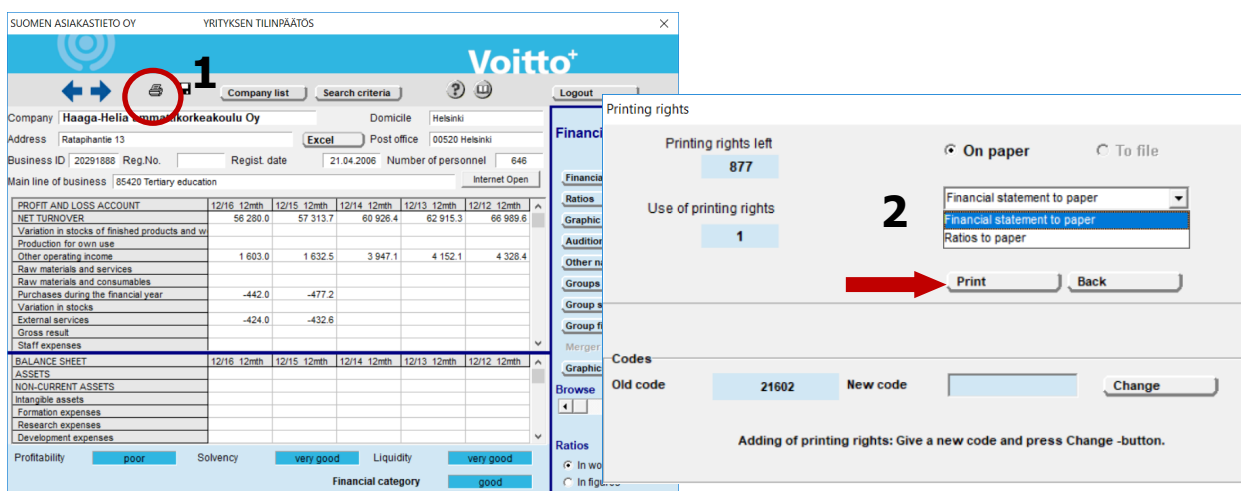
1. Click the **Excel button**. N.B! It's not recommended to use the disc icon on top of the page. This function produces a .txt file, which is difficult to read.
2. Select the disc file you want and click **Ready**.
3. Saving financial statements produces a file named TILINP.CSV and saving ratios data a file named TUNNUSL.CSV. N.B! If you save data for multiple companies, remember to rename the previous files. Otherwise the new file will overwrite the earlier one and you will miss previous data.



The screenshot shows the Voitto+ web application interface. On the left, the 'Excel' button is circled in red and labeled with a '1'. On the right, a 'File import/export' dialog box is open, showing a file tree with 'System' selected and labeled with a '2'. A red arrow points to the 'Ready' button at the bottom of the dialog box.

Printing on paper

1. Click the **printer icon** on top of the page.
2. Select **Financial statement to paper** or **Ratios to paper** and click **Print**. N.B.! You can make a pdf file by selecting Print to PDF in the Printers window. If there are no printing rights left, please contact the library.



The screenshot shows the Voitto+ web application interface. On the left, the printer icon is circled in red and labeled with a '1'. On the right, a 'Printing rights' dialog box is open, showing 'Printing rights left: 877' and 'Use of printing rights: 1'. The 'Print' button is highlighted with a red arrow and labeled with a '2'. Below the dialog box, there is a 'Codes' section with 'Old code: 21602' and a 'Change' button.